



Dear Parent/Guardian,

Morwell Central Primary School is looking forward to another great year of teaching and learning and would like to advise you of our school's voluntary financial contributions for 2022.

Schools provide students with free instruction to fulfil the standard Victorian curriculum and we want to assure you that all contributions are voluntary. Nevertheless, the ongoing support of our families ensures that our school can offer the best possible education and support for our students. We want to thank you for all your support as this makes a huge difference to our school and the programs we can offer.

Within our school this support has allowed us to organise and coordinate the best possible programs outside of the traditional teaching and learning classroom structure. These financial contributions assist us with the purchasing of art, music and physical education equipment and resources. All of these programs run alongside the traditional classroom teaching and learning programs which are imperative so as to provide an effectively balanced and rigorous overall education for your children.

For further information on the Department's Parent Payments Policy please see a one-page overview attached or for the detailed policy go to <https://www2.education.vic.gov.au/pal/parent-payment/policy>.

Yours sincerely,

Justine Smyth  
Principal

Kathryn Douch  
School Council President

<b>Curriculum Contributions</b> - items and activities that students use, or participate in, to access the Curriculum	Amount
<b>GRADE P - 6 Classroom consumables, materials, &amp; equipment</b> <ul style="list-style-type: none"> <li>• Art – paint, crayons, canvas, glitter, coloured paper, glue, card, wool, material, wood, beading</li> <li>• Science/ Mathematics – numeracy blocks, calculators, books, stationary</li> <li>• Literacy – book boxes, class sets, novels, readers</li> <li>• Classroom - pens, pencils, textas, glue sticks, writing, graph and scrap books, highlighters, folders, display books, scissors, rulers</li> <li>• Sports – equipment, ribbons, materials</li> <li>• Music – instruments, books and folders</li> <li>• Library – books, subscriptions</li> <li>• Printing and photocopying of worksheets and learning materials</li> </ul>	\$55.00
<i>Curriculum Consumables</i>	<i>\$55.00</i>

### Extra-Curricular Items and Activities

Morwell Central Primary School offers a range of items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides in order to deliver the Curriculum. These are provided on a user-pays basis.

<b>Extra-Curricular Items and Activities</b>	Amount
Grade P to 6 camps, sports and excursions to be scheduled	\$TBA
<i>Extra-curricular Items and Activities</i>	<i>\$TBA</i>

### Total

<b>Category</b>	
Curriculum Contributions	\$ 55.00
Extra-Curricular Items & Activities	\$ TBA*
<b><i>Total Curriculum Consumables and Extra-Curricular Items and Activities</i></b>	<b><i>\$ 55.00</i></b>

For a confidential discussion about accessing these services, or if you would like to discuss alternative payment arrangements, contact:

Lisa Farley Ph: 03 5136 5568 | Email [Morwell.Central.PS@education.vic.gov](mailto:Morwell.Central.PS@education.vic.gov).

**PLEASE COMPLETE AND RETURN TO THE OFFICE**

<b>Childs Name:</b>	<b>Year Level:</b>
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Total

<b>Category</b>	
Curriculum Contributions	\$ 55.00
Extra-Curricular Items & Activities	\$ TBA
<b><i>Total Curriculum Consumables and Extra-Curricular Items and Activities</i></b>	<b><i>\$ 55.00</i></b>

Payment method (Please circle)

- *Cash*

**Refunds**

Parent requests for refunds are subject to the discretion of the school and made on a case-by-case basis. Refunds will be provided where the school deems it is reasonable and fair to do so, taking into consideration whether a cost has been incurred, the Department’s Parent Payment Policy and Guidance, Financial Help for Families Policy and any other relevant information.

# PARENT PAYMENTS POLICY

## ONE PAGE OVERVIEW



### FREE INSTRUCTION

- Schools provide students with free instruction and ensure students have free access to all items, activities and services that are used by the school to fulfil the standard curriculum requirements in Victorian Curriculum F-10, VCE and VCAL.
- Schools may invite parents to make a financial contribution to support the school.



### PARENT PAYMENT REQUESTS

Schools can request contributions from parents under three categories:

#### Curriculum Contributions

Voluntary financial contributions for curriculum items and activities which the school deems necessary for students to learn the Curriculum.

#### Other Contributions

Voluntary financial contributions for non-curriculum items and activities that relate to the school's functions and objectives.

#### Extra-Curricular Items and Activities

Items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides for free to deliver the Curriculum. These are provided on a user-pays basis.

- Schools may also invite parents to supply or purchase educational items to use and own (e.g. textbooks, stationery, digital devices).



### FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.



### SCHOOL PROCESSES

- Schools must obtain school council approval for their parent payment arrangements and publish all requests and communications for each year level on their school website for transparency.